



CITY OF COLONIAL HEIGHTS

DEPARTMENT OF PUBLIC WORKS

William E. Henley, P.E.
Director/City Engineer

City Hall • 201 James Avenue • P.O. Box 3401
Colonial Heights, Virginia 23834

July 20, 2014

Mr. Josh Byerly
Department of Environmental Quality
4949A Cox Road
Glen Allen, VA 23060

RE: VPDES Permit No. VAR040009 – City of Colonial Heights MS4 Annual Report

We have received and reviewed the department's comments on the Colonial Heights MS4 2013-2014 Annual Report. As requested we are providing the following responses:

Background Information

Confirm that no water quality samples were collected as part of illicit discharge inspections, or include any monitoring data collected during the reporting period. –No water samples were collected during illicit discharge inspections during the 2013-14 phase. Inspection reports were provided as Appendix C in the annual report.

Confirmed that the operator is not relying on another government entity to satisfy some of the state permit obligations. –Colonial Heights is NOT relying on another government entity to satisfy some of the state permit obligations.

Confirm that the facility is not using any other programs to satisfy permit MCM requirements, or the progress towards achieving full approval if applicable. –Not Applicable to this permit.
Provide a summary of any TMDL action plan development, or confirm no TMDL action plan is required. – Presently, the city is working towards procuring consultant services to assist with development of the action plan.

MCM #1 – Public Education and Outreach on Stormwater Impacts

Provide a Public Education and Outreach plan, which includes a list of the education and outreach activities that will be conducted during the next reporting period for each high-priority water quality issue, the estimated number of people that will be reached, and an estimated percentage of the target audience or audiences that will be reached.
– See attached Public Education and Outreach Plan

MCM #2 – Public Involvement/Participation

Provide the web link to the MS4 program plan and annual report.
<http://www.colonialheightsva.gov/DocumentCenter/Index/273>

MCM #3 – Illicit Discharge Detection and Elimination

Confirm that no notices of interconnection were given to other MS4 entities. – No notices of interconnections were given during the 2013-14 cycle.

Provide a summary of each investigation conducted by the operator for any suspected illicit discharge. The summary must include: (i) the date that the suspected discharge was observed, reported, or both; (ii) how the



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investigation was resolved, including an follow-up, and (iii) resolution of the investigation and the date the investigation was closed. see attached Summary of IDDE Inspections

MCM #4 – Construction Site Stormwater Runoff Control

Provide the total number of construction site inspections conducted during the reporting year. –Colonial Heights Public Works has one (1) full time Senior Construction Inspector and one (1) Engineering Technician. The responsibilities include conducting daily site visits/inspections to any active construction site within the city limits. Inspections for each site were performed at least once daily.

Confirm that there were no enforcement actions taken for construction stormwater runoff during the reporting period, or provide a summary including total number and type of enforcement taken. – No enforcement actions were taken during the 2013-14 reporting cycle.

MCM #6 – Pollution prevention/Good Housekeeping for Municipal Operations

Provide a summary report on the development and implementation of the daily operational procedures (SOPs). – Presently, the Public Works Superintendent is finalizing the document. The final document will be provided with the 2015 annual report.

Provide a list of high-priority municipal facilities sites that require the development of a Stormwater Pollution Prevention Plan (SWPPP). Also, provide the development/implementation status for each SWPPP that is required. – see attached MCM #6 list

Provide a summary report on the development and implementation of the turf and landscape nutrient management plans that includes the total acreage of lands where turf and landscape nutrient management plans are required. If the city does not have any applicable lands, please indicate so. – Not Applicable to City of Colonial Heights.

If you have any questions regarding the enclosed documents, please do not hesitate to contact me (804) 520-9215.

Regards,

Scott Thornton
Project Coordinator